

RISK COMMITTEE OF THE BARBICAN CENTRE BOARD

Wednesday, 8 November 2017

Minutes of the meeting of the Risk Committee of the Barbican Centre Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 8 November 2017 at 2.45 pm

Present

Members:

Deputy John Tomlinson (Chairman)
Deputy Dr Giles Shilson (Deputy Chairman)
Russ Carr
Deputy Wendy Hyde
Deputy Edward Lord
Judith Pleasance
Deputy Tom Sleigh

Officers:

Sir Nicholas Kenyon	- Managing Director, Barbican Centre
Jonathon Poyner	- Director of Operations & Buildings, Barbican Centre
Niki Cornwell	- Head of Finance & IT, Barbican Centre
Nicholas Triantafyllou	- Head of Business Systems & Data, Barbican Centre
Nigel Walker	- Safety & Security Manager, Barbican Centre
Jeremy Mullins	- Audit Manager, Chamberlain's Department
Greg Moore	- Town Clerk's Department

1. APOLOGIES

There were no apologies.

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations.

3. MINUTES

The minutes of the meeting held on 28 June 2017 were approved.

4. OUTSTANDING ACTIONS

The schedule of outstanding actions was received and the various updates noted.

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5. INTERNAL AUDIT UPDATE

The Committee received a report of the Head of Internal Audit providing an update on Internal Audit activity undertaken at the Barbican Centre since June 2017, as well as a status update in respect of planned work for 2017/18.

In response to a question around audit work associated with VAT arrangements, assurance was provided that this explored potential opportunities as well as any possible elements of risk.

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6. **GENERAL DATA PROTECTION REGULATION (GDPR) UPDATE**

The Committee received a report of the Director of Learning & Engagement outlining activity that had been undertaken so far to assess risk and audit data and processes, in order to comply with forthcoming changes in Data Protection law coming into force in May 2018.

Members thanked officers for this helpful report and noted that the Policy & Resources and Establishment Committees had both also recently received a report on this issue. Members were reassured that the Comptroller & City Solicitor was leading on this issue personally, which demonstrated how seriously it was being taken. The Committee was also pleased to note that the Barbican was leading the way in this work, given the level of data it held and the potential impact on the Centre.

Members commented that it would be helpful to understand the potential impacts and risks associated with GDPR, as well as the processes. The Head of Business Systems & Data explained that these were still being analysed with consultants and should be ready to share with the Committee at its January 2018 meeting, for which a report would be prepared.

Officers were also urged to retain a flexible position at this stage, as further guidance may change requirements by early 2018. Consequently, it would be prudent not to commit to certain courses of action precipitately.

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7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

10. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 28 June 2017 were approved.

11. **RISK REGISTER**

The Committee received a report of the Chief Operating & Financial Officer advising Members of the risk management system in place at the Barbican, updating on the significant risks that had been identified and outlining measures for mitigation of these risks.

12. **FIRE SAFETY UPDATE**

The Committee received a report of the Director of Operations & Buildings updating Members in respect of fire safety management at the Centre.

13. **PROGRAMMING RISK UPDATE**

The Committee received a report of the Director of Arts concerning forthcoming programmed activities which might potentially pose reputational risks.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There was one question, concerning the Concert Hall.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting ended at 3.30 pm

Chairman

Contact Officer: Gregory Moore
tel. no.: 020 7332 1399
gregory.moore@cityoflondon.gov.uk